

# ASSESSMENT TOOLKIT: Needs Assessment

## TOOL #1: GUIDANCE ON DEVELOPING & SELECTING ASSESSMENTS

- 1. Have your teachers expressed a need for general professional development on assessment?**  
 Yes |  No
- 2. Was assessment literacy identified as an area for development on several of your teachers' evaluations?**  
 Yes |  No
- 3. Will you have groups of educators creating assessments for use in SLOs?**  
 Yes |  No

*If you answered yes to any of these questions, the GUIDANCE ON DEVELOPING & SELECTING ASSESSMENTS might be a good resource for your teachers.*

*If you answered no to all of the above, skip to the next section.*

- 4. Next, rate the degree of need for TOOL #1 GUIDANCE ON DEVELOPING & SELECTING ASSESSMENTS:**  
 Low (some teachers could benefit from this)  
 Moderate (many teachers could benefit from this)  
 High (most teachers could benefit from this)
- 5. Based on the degree of need and your existing PD plans, determine the scope of your use:**  
 Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)  
 Small Group (those who will be developing their own assessments for use in SLOs)  
 Large Group (whole faculty)

## TOOL #2: USING BASELINE DATA: GUIDANCE & WORKSHEET

1. Was setting targets a major source of frustration/confusion last year?

Yes |  No

2. Did many of your teachers struggle to know how to tier targets for different groups of students?

Yes |  No

3. There are many formats to baseline data beyond just pre-test/post-test. Could your teachers benefit from learning more about the different formats of baseline data?

Yes |  No

*If you answered yes to any of these questions, TOOL #2 might be a good resource for your teachers.*

*If you answered no to all of the above, skip to the next section.*

4. Next, rate the degree of need for TOOL #2: USING BASELINE DATA: GUIDANCE & WORKSHEET:

Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

Small Group (those who will be developing their own assessments for use in SLOs)

Large Group (whole faculty)

5. Based on the degree of need and your existing PD plans, determine the scope of your use:

Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

Small Group (those who will be developing their own assessments for use in SLOs)

Large Group (whole faculty)

## TOOL #3: ASSESSMENT REVIEW TOOL

1. Will your teachers be using existing assessments as evidence for SLOs this year?

Yes |  No

2. Are you considering the use of a new assessment as evidence for an SLO?

Yes |  No

3. Will you have groups of educators creating assessments for use in SLOs?

Yes |  No

*If you answered yes to any of these questions, TOOL #3 might be a good resource for your faculty.*

*If you answered no to all of the above, skip to the next section.*

4. Next, rate the degree of need TOOL #3: ASSESSMENT REVIEW TOOL:

Low (some teachers could benefit from this)

Moderate (many teachers could benefit from this)

High (most teachers could benefit from this)

5. Based on the degree of need and your existing PD plans, determine the scope of your use:

Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

Small Group (those who will be developing their own assessments for use in SLOs)

Large Group (whole faculty)

## TOOL #4: BEST PRACTICES FOR COLLABORATIVE SCORING

1. **Will groups of teachers in your building be sharing the same SLO, measured by the same evidence source?**

Yes |  No

2. **Will groups of teachers be creating rubrics for use with SLO evidence?**

Yes |  No

3. **Did groups of teachers engage in collaborative scoring of their SLOs last year?**

Yes |  No

*If you answered yes to either of these questions, TOOL #4 might be a good resource for your faculty.*

4. **Next, rate the degree of need for TOOL #4: BEST PRACTICES FOR COLLABORATIVE SCORING:**

Low (some teachers could benefit from this)

Moderate (many teachers could benefit from this)

High (most teachers could benefit from this)

5. **Based on the degree of need and your existing PD plans, determine the scope of your use:**

Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

Small Group (those who will be developing their own assessments for use in SLOs)

Large Group (whole faculty)